## **TECHNICAL REVIEW PROCESS AND REQUEST**

To facilitate technical review of your proposal, please submit the following documents:

- Form 1 (CAMP Technical Review Screening)
- Appropriate Form 2 (Checklist)
- Full proposal document (with names)
- De-identified proposal containing the following:
  - o Title of the study
  - o Introduction/background of the study
  - Methodology
  - o Figures and Tables (as appropriate)
  - o Reference list (preferably APA 7th edition) and critical appendices
  - o Follow these guidelines:
    - A4 page size with 2.5cm margin on all sides, 1.5 spacing, and no indentions
    - Arial font, size 12
    - Line and page numbers
    - Submit in Word file (this will allow processing of the proposal: TR code, watermark, insertion of intellectual property protection statement, conversion to PDF)

Please see the link: CRC Process & Forms

Incomplete or incorrect documents will be returned.

Please submit the documents via email to: <a href="mailto:camp-res.upm@up.edu.ph">camp-res.upm@up.edu.ph</a>.